APPENDIX 6

ALLEGATION OF ABUSE / CAUSE FOR CONCERN PROFORMA

Name of person making this report: _____

Date of record: _____

Date and time that conversation took place:_____

Name of child: _____

Date of birth of child:_____

Details of allegation / cause for concern:

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Once completed, this form should be handed to Ann-Marie Bach (01242 526423 / 07717 793355), the Safeguarding Lead.

In the absence of the Safeguarding Lead or, if the suspicions in any way involve the Safeguarding Lead, then the report should handed made to Lucy Whitaker (07810 307909).

If the suspicions implicate both the Safeguarding Lead and the Deputy, then the report should be made in the first instance to: **thirtyone:eight** Tel: 0303 003 1111. Alternatively contact Social Services or the Police.

Suspicions must not be discussed with anyone other than those nominated above.