

## APPENDIX 13

### SAFEGUARDING SCHEDULE

This table acts as a guide and there may be valid reasons that these exact timings cannot be kept.

<b>Month</b>	<b>Action</b>	<b>Key people</b>
<b>September - October</b>	Workers (staff and volunteers) read new safeguarding policy	Safeguarding Team
<b>January - February</b>	Grace Kids team annual recommitment	Grace Kids Coordinator
<b>April - May</b>	Workers attend annual safeguarding training	Safeguarding Lead, Deputy Safeguarding Lead
<b>May - July</b>	Annual safeguarding policy update	Safeguarding Team
<b>August</b>	Leadership Team approve new safeguarding policy	Leadership Team